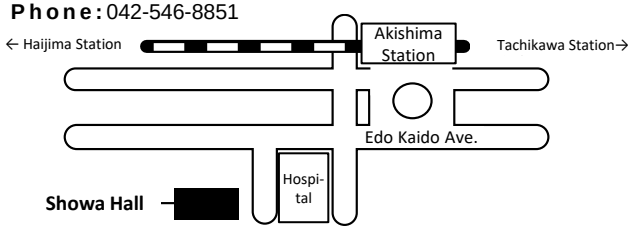
Akishima Civic Library Information

Showa Branch Library

*Parking available (free)

Address: Akishima Municipal Showa Hall 1-2-25 Matsubara-cho, Akishima, Tokyo

Phone: 042-546-8851

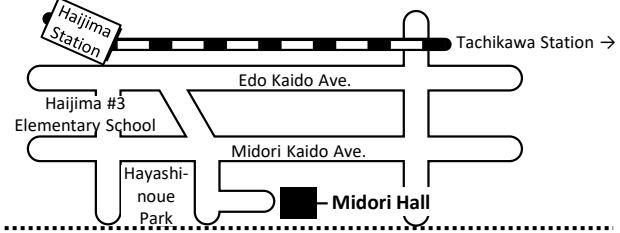


Midori Branch Library

*Parking available (free)

Address: Akishima Municipal Midori Hall 4-13-26 Midori-cho, Akishima, Tokyo

Phone: 042-544-8818

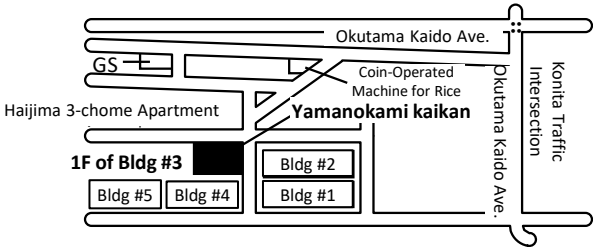


Yamanokami Branch Library

*Parking available (free)

Address: Akishima Municipal Yamanokami Hall 3-10-3 Haijima-cho, Akishima, Tokyo

Phone: 042-543-3947

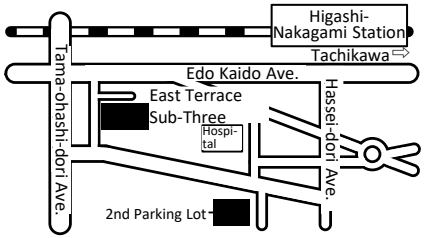


Tobu Branch Library

*Parking available (paid)

Address: East Terrace Sub-Three 4-9-22 Tamagawa-cho, Akishima, Tokyo

Phone: 042-519-1344



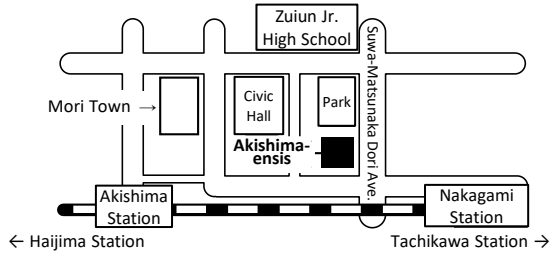
Akishima Civic Library Information

Civic Library (Main Branch)

*Parking available (paid)

Address: Akishimaensis 3-3-15 Tsutsujigaoka, Akishima, Tokyo

Phone: 042-543-1523



Opening Hours

Civic Library (Main Branch)

10 a.m. - 8 p.m. (Tuesday through Friday)

10 a.m. - 6 p.m. (Saturday, Sunday and National Holiday)

Branch Libraries

10 a.m. - 6 p.m. (Tuesday, Wednesday and Friday)

12 noon - 6 p.m. (Thursday)

10 a.m. - 5 p.m. (Saturday, Sunday and National Holiday)

Days Closed

Mondays
(In case Monday is a National holiday, the closing day is moved to the next weekday.)

Year-end and New Year holidays (December 29 - January 4)

Special Inventory period

Akishima Civic Library User's Guide



Borrowing

Getting a library card

◆A library card is required to borrow library materials such as books, CDs, etc.

◆Residents of Akishima City, those who commute to work or attend school in the city, and residents of Tachikawa City, Fussa City, Musashimurayama City, Akiruno City can make a library card.

◆Please bring an ID card to confirm your name, address, etc.

◆If you are commuting to work or attend school in the city, please bring something to confirm your commuting destination (name and address of your company, school, etc.)

◆The information filled in the library card application form will be recorded in the library information system. It will be used for library service purposes only.

◆Registered information will be checked every 5 years.

FeliCa (IC card) linkage service

◆If you register to link your FeliCa with your library card, you can use it for borrowing / reserving instead of your library card.

◆Your library card can be linked with transportation facilities IC cards such as PASMO, Suica, etc. It can also be linked with mobile phones / smartphones which have "Osaifu-Keitai" function compatible with FeliCa.

◆Only the identification ID of your FeliCa is registered in the library system. No personal information is registered. In addition, the library system does not write any data to your FeliCa at all.

◆Apply for linkage service at the Civic Library, at one of the annexes, or at the branch library.

Number of loans and borrowing period

Material type	Days
-Books / magazines / picture-story shows ⇒ As many as you can read	**21 days**
-CDs / cassette tapes ⇒ Up to 3 items respectively	**7 days**
*Latest issues of magazines at the Civic Library are for in-library use only. Latest magazine issues at the annexes & the branch library may be borrowed for 2 days.	

*Please handle library materials carefully.

*You will be required to compensate for any lost, stained or damaged materials.

Returning materials

◆Please return borrowed materials to the Civic Library (main branch, annexes, branch library) or the Mokusei-Go (bookmobile). No library card is required.

◆You can also return materials to the book drops in the city. However, some materials such as CDs, cassette tapes, picture-story shows, and materials borrowed from other library, etc. cannot be returned to the book drops.

◆There are book drops at the Civic Library, the annexes, the branch libraries, the City Hall, AIPOKKU (Health and Welfare Center), FOSTER Hall (Civic Hall) / Public Hall, Horimuko-kaikan, Haijima-kaikan, Ohgami-kaikan, Nishi-Tachikawa Station, Higashi-Nakagami Station, Nakagami Station, Akishima Station and Haijima Station.

◆Materials may also be returned at these locations: Asahi-cho Elderly Welfare Center, Matsubara-cho Elderly Welfare Center, Fukujima-kaikan, Fujimi-kaikan, Tamagawa-kaikan, Asahi-kaikan, Musashino-kaikan, Mihori Gymnasium.

Other services

Requesting materials

◆If you can't find the book, magazine, or CD you want to read/listen to, you may request it.

◆You can request up to 5 books a day and up to 3 CDs and 3 cassette tapes a day.

◆Latest issues of magazines may not be requested.

◆Only CDs and cassette tapes already owned by the library may be requested.

◆When a requested item becomes available, it will be held at the library for 10 days. Please note that your request will be canceled after the storage period is over.

◆Once your materials become available, we will inform you by e-mail or phone. You can also check their status on our website.

◆We accept up to 2 requests per day by phone.

◆Those who live in Tachikawa City, Fussa City, Musashimurayama City, or Akiruno City (non-akishima city residents) may only request materials already in our possession.

Akishima Civic Library Website

https://www.library.akishima.tokyo.jp/

◆You can search for materials and make reservations through the library website.

◆To check your current loans and reservations, log in to your account.

◆You need to register a password to log in to your account. Please bring your library card and apply for registration at the library.

◆Register your e-mail address directly on your account using the in-library search terminals, your personal computer, mobile phone, smartphone, etc.

Services for children

◆We have variety of picture books, stories, hobby and knowledge books, picture-story shows, and children's encyclopedias.

◆Contact our staff if you can't find the children's book you're looking for.

◆Feel free to also ask us for advice on books or children's reading.

◆We hold regular story-telling events and other programs for children. For details, please check our leaflets, posters, website, etc.

Lending service for groups and organizations

◆Groups/organizations (such as social education organizations, schools, etc.) operating in Akishima City can borrow books from the library.

◆Please apply for a library card at the library. We will need to confirm the name of your group/organization, the name of your representative, and your representative's contact information.

◆Groups/organizations may borrow up to 100 books in total.

◆The maximum borrowing period is 6 weeks. The borrowing period cannot be extended.

◆CDs, cassette tapes and materials relating to the local community cannot be borrowed.

◆Please borrow/return your books at the library service counters.

Reference service

◆Don't hesitate to ask our staff for advice if you're having trouble finding the information you're looking for.

◆To aid you in your search for materials, there is a reference counter on the 2nd floor of the Civic Library (main branch).

◆If the materials or information that you are looking for are not available at the Civic Library, we may refer you to other libraries.

◆We also accept your reference questions by e-mail, phone or letter.

The Mokusei-Go (bookmobile)

◆The "Mokusei-Go" (bookmobile) allows you to borrow and return materials, pick up reservations, and make requests at 13 stations throughout the city. In addition, you can return, pick up reservations, and make requests at the station square in front of the south exit of Higashi-Nakagami Station. Please bring your library card.

◆For station locations and service schedule information, refer to the Mokusei-Go information sheet.

◆The Mokusei-Go does not operate when the Civic Library is closed or on National holidays.

◆Operation may be canceled due to weather conditions.